

High-level Political Forum on Sustainable Development
held under the auspices of the Economic and Social Council
at United Nations Headquarters from 26 June to 8 July 2015

Information note for participants

1. Background

The high-level political forum on sustainable development (HLPF) will be held from 26 June to 8 July 2015, with a Ministerial Segment from 6 to 8 July. The forum was created at the United Nations Conference on Sustainable Development (known as Rio+20) to follow up on the implementation of sustainable development commitments and to provide political leadership, guidance and recommendations. The forum has particular significance as a key platform for follow-up and review of the new universal sustainable development agenda, which will be adopted by Member States in September 2015.

The forum this year is held under the auspices of the Economic and Social Council (ECOSOC). Its theme is *Strengthening integration, implementation and review - the HLPF after 2015*. The meeting will consist of moderated round table discussions among governments, the UN system, international and regional intergovernmental organisations, major groups and other stakeholders.

2. Documentation

The following official documents have been issued for the forum:

- Provisional Agenda for the HLPF (E/HLPF/2015/1)
- Discussion papers on the theme of the HLPF, submitted by Major Groups and other stakeholders (E/HLPF/2015/2)
- Note by Secretariat-Forwarding the Reports of the Regional Fora on Sustainable Development (E/HLPF/2015/3)
- Inputs of the Regional Commissions:
 - Latin America and the Caribbean: E/HLPF/2015/3/Add.1
 - Europe and North America: E/HLPF/2015/3/Add.2
 - Arab Regional Forum on Sustainable Development : E/HLPF/2015/3/Add.3
 - Asia and the Pacific Regional Forum on Sustainable Development : E/HLPF/2015/3/Add.4
 - Africa Regional Forum on Sustainable Development: E/HLPF/2015/3/Add. 5
- SG Report on Mainstreaming of the three dimensions of Sustainable Development throughout the United Nations system (A/70/75-E/2015/55)
- Progress report on the 10-year framework of programmes on sustainable consumption and production patterns - Note by the Secretary-General (E/2015/56)

Other supporting documentation (available on the meeting website):

- Registration to the HLPF
- Integrated Programme of Side Events
- SD Learning - Course schedule
- Global Sustainable Development Report – 2015 Edition (Advanced Unedited Version)
- Background notes

3. Registration

All participants should be registered for the HLPF accordingly:

Delegations and Observers:	Delegations from Member States and Observers should send the names of representatives and alternates to the Secretary of the Economic and Social Council , Ms. Jennifer de Laurentis, c/o Mr. Paulo Dua (duap@un.org), Fax + 1 212 963-5935
UN entities:	Registration should be sent directly to the Pass and ID Unit of the Security and Safety Service, Fax +1 212 963-9541 A copy should also be sent to the Secretary of the Economic and Social Council, Ms. Jennifer de Laurentis, c/o Mr. Paulo Dua (duap@un.org), Fax + 1 212 963-5935
Major groups and other stakeholders:	Representatives of accredited entities (those NGOs having consultative status with ECOSOC and those on the CSD roster) must register using the CSO Net online events registration system. Registration is now closed.
Panelists and lead discussants:	Those representing sectors of government should coordinate registration through their national delegations. Those representing non-governmental sectors fall under the 'major groups and other stakeholders' category, and have been registered separately by the HLPF secretariat.

4. Arrival and check-in

Participants may access UN Headquarters at the following points:

	Staff entrance (located at 42 nd St and First Avenue)	Public entrance (located at 46 th St and First Avenue)
Delegations	✓	✓
Observers and UN entities	✓	✓
Major groups and other stakeholders		✓

- **Delegations, Observers and UN entities** may check in and collect their passes at the **UN Pass and ID Unit**, located at 45th Street and First Avenue, between 9:00 A.M. and 4:00 P.M. every day.
- **Major groups and other stakeholders** may check in and collect their passes in the lobby of **One UN Plaza**, located at 45th Street and First Avenue, between 8:00 A.M. and 4:00 P.M. every day.
- **Panelists and lead discussants** will be contacted individually for instructions pertaining to arrival and check-in.

5. Venue and seating arrangements

The moderated round table discussions of the forum will be held in the Trusteeship Council chamber, located in the Conference Building.

On 7 and 8 July, a General Debate of the High-level week will be held in parallel with the Ministerial Segment of the forum, in the adjacent Economic and Social Council chamber.

The seating of delegations inside the Trusteeship Council chamber will be according to the “all-States formula”, including observers, UN system entities, major groups and other stakeholders.

On the day of their presentations, seating will be reserved for panelists in the first row of the public gallery before they will be invited to take their seats at the rostrum when the dialogue begins. Lead discussants will be seated either in a reserved section of the gallery, or with their delegations. All others will be seated in the public gallery, subject to limitations on room capacity.

Delegations may access both chambers using the 2nd floor of the Conference Building. All other participants should access the chambers from the 3rd floor of the Conference Building.

6. Panelists and lead discussants

Detailed guidance, including a full scenario of the meeting, has been shared with panelists and lead discussants in advance. It will be important for all speakers to focus their remarks on the theme and guiding questions of the session, and to help identify a few key lessons learned, their policy implications and the challenges at hand.

7. Side events and SD-Learning

Information regarding side events and SD-Learning has been published on the meeting website. Organizers of side events and SD-Learning courses are responsible for registering all participants, according to the arrangements outlined in section 2 above.

8. Major groups and other stakeholders

Speaking arrangements

The forum will be organized around a series of multi-stakeholder round table dialogues featuring panelists and lead discussants from governments, observers, UN system entities, major groups, and experts from various other types of stakeholders. Following an open call for nominations, the HLPF stakeholder working group has selected lead discussants for each of the round table dialogues.

Daily coordination meetings

During the forum, major groups and other stakeholders will hold daily coordination meetings in Conference Room D (26 June only) and Conference Room E (all other days) from 8:30 to 9:30 A.M. Updated information may be published on the meeting website, as required.

Other caucus meetings

A caucus room will be reserved for *ad hoc* meetings of major groups and other stakeholders. Information and daily schedule of the caucus room will be published on the meeting website, and reservations can be secured online here: <http://tinyurl.com/HLPF-Room-Reserve>

Overflow room

Due to limitations on the capacity of the public gallery, participants may be requested to use an overflow room

9. Webcasting

The HLPF proceedings will be available live, and archived, on UN Web TV: <http://webtv.un.org>.

All other information pertaining to the meeting, including access to official documentation and relevant background materials, can be found online here:

<http://sustainabledevelopment.un.org/hlpf/2015>

Contact information

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